

# Flynn Starr

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## EDUCATION

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**Duke University**, Durham, NC, GPA: 3.563, Dean's List Fall 2017, Expected Graduation May 2019  
**Major:** English; **Minor:** Visual & Media Studies; **Certificate:** Innovation & Entrepreneurship  
**Study Abroad:** Duke in London-Drama, Summer 2016

- Intensive study of drama and live performance

**Relevant Coursework:** Creating Culture through Media, Theories of Visual Media Studies, Moving Image Practice, Analogue Photography, Creative Writing, Writing Creative Non-Fiction

## SHORT FILM & MEDIA PRODUCTIONS

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**Writer, Director, Editor | Short Film, *You Don't Know Me*, Durham, NC, Fall 2018**

- Wrote and produced a twenty-minute short film for a Duke University film class
- Directed a cast and crew of 10 people, and edited 10 hours of video and sound footage using Final Cut Pro
- Selected as a finalist for Best Director in the Spring 2018 Duke Independent Film Festival

**Videography Intern | Animal & Marine Sanctuary, Tortuguero National Park, Costa Rica, Summer 2017**

- Assistant to videographer tasked with completing a series of promotional videos for conservation work
- Researched site locations and conducted video interviews with conservation staff
- Edited and categorized over 400 still-photos to be used for future media content

## WORK EXPERIENCE

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**Administrative Assistant | Duke Rubenstein Arts Center, Durham, NC, September 2017--Present**

- Client facing work responsibilities, including: room reservations, phone and email correspondence, assisting walk-ins and giving tours to visitors
- Design fliers using Adobe Photoshop for monthly events
- Assist marketing manager with updating events on social media accounts

**Server | Duke University Faculty Commons, Durham, NC, October 2015--April 2017**

- Memorized patrons' food orders and followed proper food handling techniques
- Seated customers and stock buffet and salad bar during lunch hour

## LEADERSHIP & CAMPUS INVOLVEMENT

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**Student Ambassador | Duke Entertainment Arts & Media (DEMAN), Durham, NC, October 2016--Present**

- Program weekly events that connect students with alumni and opportunities in the entertainment and arts industries
- Liaison with alumni and Duke Arts staff to schedule guest speakers for Duke University's annual entertainment, media, and networking event (DEMAN Weekend) attended by 700+ students, alumni, faculty, and staff

**Marketing Coordinator | Inside Joke: Sketch Comedy, Durham, NC, September 2015--Present**

- Create and act in sketches for Inside Joke's on-campus sketch comedy shows
- Manage audio/visual design and coordinate with campus theaters for scheduling and running productions
- Incorporate search engine optimization to promote online video content and upcoming events

## SKILLS & INTERESTS

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- **Languages:** Fluent in Spanish, Beginner Proficiency in Portuguese
- **Digital Production:** Adobe Lightroom, Photoshop, Premiere, and Final Cut Pro
- **Computer and Social Media:** Microsoft Office Suite, Hoot-suite, and Search Engine Optimization (SEO)
- **Interests:** Improv Comedy, Podcasts, Post-Modern Literature, Animal Conservation, and Foreign Films